

Kingdom of Saudi Arabia  
Council of Universities' Affairs  
General Secretary



مجلس شؤون  
الجامعات  
Council of Universities' Affairs

**Rules Governing International  
Advisory Councils in Universities  
Issued by the Universities Affairs  
Council as Resolution No (1/5/1443)  
at its 5<sup>th</sup> meeting on 20/4/1443<sup>AH</sup>**

First Edition

1444 H (2023 AD)

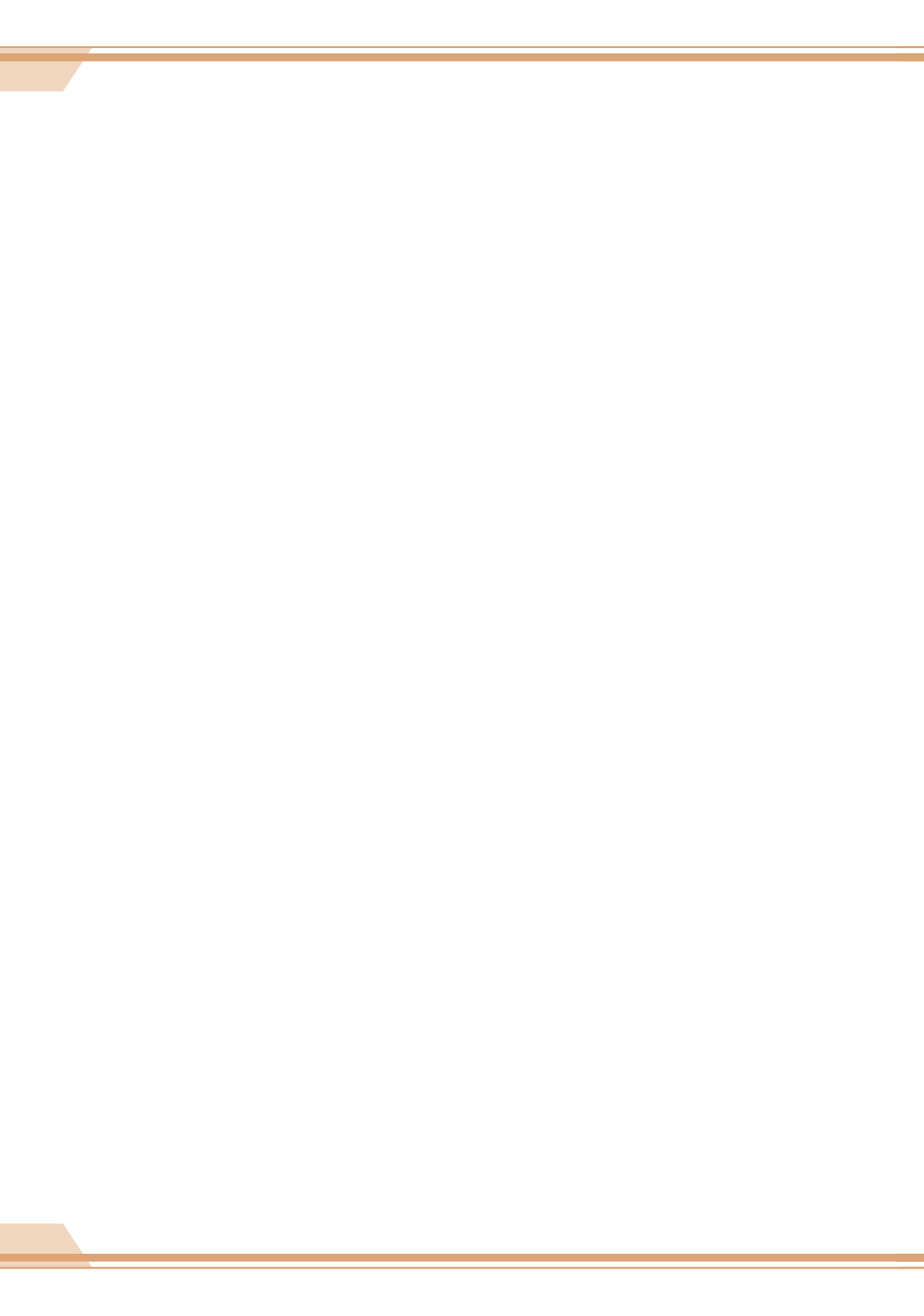
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**Your Highness/Your Excellency, The University President**

The Council of Universities' Affairs reviewed at its (Fifth) meeting held on 20/4/1443 AH the proposed Rules Governing International Advisory Councils in Universities continuing to adhere to the Status and Regulations of the Council of Higher Education and Universities. The proposed Rules regulates the establishment and formation of the International Advisory Council, defines its tasks, and organizes its operations and financial tasks.

In accordance with Paragraph (3) of Article (15) of to the Status and Regulations of the Council of Higher Education and Universities, which stipulates that one of the competences of the Council of Universities' Affairs is to issue joint regulations for universities, the Council adopted the following Resolution No. 1/5/1443 AH:

**The approval of the Rules Governing International Advisory Councils in Universities continuing to adhere to the Status and Regulations of the Council of Higher Education and Universities as in the version attached to this Resolution.**

Please take notice of this Resolution and direct those who are tasked to complete the necessary steps towards implementing the regulation and acting according to them.

**Best regards,**

**Secretary General of the Council of Universities Affairs**

**Dr. Mohammed bin Abdulaziz Al-Saleh**

## Chapter One: Definitions and Goals

### Article 1:

**The Council:** The International Advisory Council

**The University:** The university in which the council is established

**Member:** A Saudi and non-Saudi member of the Council

**The Rules:** The rules governing international advisory councils in universities.

### Article 2:

These rules regulate the establishment and formation of the council, the definition of its tasks, and regulate its operations and financial affairs.

## Chapter Two: Establishment, Goals, and Structure of the Council

### Article 3:

The university has the right to establish the council based on a decision by the Council of Universities Affairs and the recommendation of the University Council. It reports to the University President.

#### Article 4:

The Council is responsible for developing the University in various academic fields to enhance its status locally, regionally, and internationally. It is responsible for adding a global and strategic perspective to its research performance and for contributing to the development of the University's academic system. Moreover, it oversees the University's innovation efforts and the achievement of competitive superiority at the global level.

#### Article 5:

1. The Council is formed by a decision of the University Council, and it shall consist of the University President as president and a minimum of ten and maximum of twenty members, provided that the number of non-Saudi international members is not less than (70%).
2. The official approvals and the necessary statutory procedures regarding the names of the candidates shall be completed before being presented to the University Council.
3. The term of the Council President, Secretary, and members is two years, and it is subjected to renewal.
4. In selecting members, the following shall be taken into account:
  - a. The members are highly qualified and experienced in their fields of specialization.

- b. The diversity of their academic and professional specializations.
- c. The diversity of their representations of sectors related to the University's goals and vision.
- d. The diversity of their nationalities, so that the number of members from one country does not exceed three.
- e. No affiliation with the University.

### Chapter Three: Tasks and Meetings of the Council

#### Article 6:

The tasks undertaken by the Council to achieve its goals include:

1. reviewing the University's strategic plan and delivering opinions and recommendations regarding it.
2. proposing strategic development initiatives for the University administratively, academically, and financially.
3. expressing opinion on the strategic partnerships between the University and educational and production institutions locally, regionally, and internationally.
4. enhancing aspects of academic, cultural, and technological cooperation.
5. presenting proposals on diversifying the University's financial resources and strengthening its investment portfolio.



6. promoting technology transfer and localization and supporting innovation at the University.
7. Providing advice and opinion on issues referred to it.

#### Article 7:

- a. The Council shall meet at least once a year, and shall be attended by more than half of members, provided that the Council President or his representative is among them.
- b. Following the approval of the Council President, the Council President or a Council member proposes the topics to be presented to the Council.
- c. Upon the request of the Council President or one of its members, the Council may invite whomever it deems appropriate to attend the meetings; these guests shall provide information and clarification on matters before the Council. The guest can present facts but must not provide any recommendations.
- d. The controls that are part of Cabinet Resolution No. (567) dated 10/9/1438 AH shall be taken into account for council meetings that are held outside the Kingdom.

#### Article 8:

- a. The Council shall have a secretary who is nominated by the Council Chairman from among the University's employees/affil-

iates, and who has administrative and academic experience. His/ Her assignment decision is issued by the Council President.

- b. The Secretary of the Council undertakes the work related to organizing and documenting meetings, into which include preparing the meeting agenda and topics based on the directives of the Council President, informing members of meeting dates and agendas, preparing meeting minutes, formulating recommendations issued at the meetings, disseminating them to the concerned authorities and properly archiving them.

## Chapter Four: Financial System

### Article 9:

1. The University bears the travel costs, including business class airline tickets, accommodation, food, and transportation, for council members to attend the meetings in the event that the meeting requires personal attendance.
2. Financial compensation, sourced from the University's alternative revenues, shall be paid to the Council President, its Secretary, and its members, for each meeting attended, in the amount of (20,000) Saudi Riyals, provided that total compensation does not exceed (100,000) Saudi Riyals in one fiscal year.

## Chapter Five: General Provisions

### Article 10:

The Council member is obligated to maintain the confidentiality of the data and information s/he sees, not to announce, disclose, nor exploit it for any purpose whatsoever, even after the termination of his/her membership, and there should not be a conflict of interest in his/her opinion.

### Article 11:

Everything that is not covered by a special provision in these rules shall be subject to the Statutes & Regulations of the Council of Higher Education and Universities and the laws and orders in force in the Kingdom.

### Article 12:

The provisions of these rules shall apply to universities continuing to adhere to the Statutes & Regulations of the Council of Higher Education and Universities issued by Royal Decree No. (M/8) dated 4/6/1414 AH.

### Article 13:

The University Council shall approve the necessary arrangements to implement these rules.

**Article 14:**

The Universities Affairs Council has the right to interpret these rules.

**Article 15:**

These rules shall go into effect on the date of their approval by the Universities Affairs Council.